



Halton Strategic **PARTNERSHIP**

HALTON HEALTH PARTNERSHIP BOARD

MINUTES OF THE MEETING held on

19 November 2009

Present : Fiona Johnstone (Chair)
Cllr Ellen Cargill
Glenda Cave
Melissa Critchley
Mike Foy (part)
Cllr Ann Gerrard
Keeley Harrison
Dwayne Johnson (part)
Mike Kennett
Diane Lloyd
Cllr Tom McInerney
Eileen O'Meara
Dave Sweeney
Karen Tonge
Jane Trevor
Jim Wilson

In Support: Margaret Janes

		ACTION
1.	Apologies John Kelly, Eugene Lavan, Ian Stewardson, Sue Wallace-Bonner,	
2.	Minutes of the previous meeting 4. Community Feedback- 'to be developed through PQASSO' this should read 'to develop with the commissioners'. The minutes were agreed as a correct record	
3.	Matters Arising Health Summit – agenda item. LIT Group – Visit to be organised. Commissioning Update – to be given at next meeting. Tribal Review – Dwayne Johnson advised the preliminary report had been received. There were a number of recommendations - meeting held and changes had been made. Currently waiting for a revised document from Tribal. Strategically heading in right direction and there is evidence of good practice and partnership. Communication could be improved between local implementation teams and Tribal group as a number of people do not understand issues with regard to accountability and governance and were unclear of outcomes from this group.	



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	<p>Joint Commissioning – Ensure we strengthen joint commissioning and identify mechanisms, particularly with regard to HPP groups.</p> <p>Fiona Johnstone will ensure group receive final report.</p> <p>Updated Finance Report – This had been circulated.</p> <p>Priority Setting –We want to maintain targets despite the current economic climate, consideration will be given as to how savings are made. Over the next 6-8 weeks work will be carried out to look at this and the matter will be discussed at the February 2010 meeting.</p>	FJ
4.	<p>Community Feedback:</p> <p>Melissa Critchley reported upon the following:</p> <ul style="list-style-type: none"> ▪ Commissioning Guides available, workshop day held. ▪ Latest newsletter released. ▪ Training on 20th November on Commissioning for Third Sector on effects of tendering. ▪ Reports being compiled re national indicators. <p>Dwayne Johnson asked whether people were accessing training for adult safeguarding. Karen Tonge confirmed they were.</p> <p>Fiona Johnstone thanked Melissa Critchley for her report.</p>	
5.	<p>Vision for the Third Sector in Halton: Dave Sweeney gave presentation to group</p> <ul style="list-style-type: none"> • Each organisation has contract within PCT. • Simple template been circulated and commissioners and contractors working together resulting in improved communications. • Need to improve work on targets and the matrix will allow us to collect one set of outcomes and will free up third Sector to do the work they are contracted for. • Do not have one assurance model, likely to work on PQASSO, this will ensure every voluntary sector provider has some form of quality assurance. • Copies of presentation to be circulated. 	DS
6.	<p>Update on Health Summit: Fiona Johnstone advised it would be useful to establish a working group to take this forward. This was an opportunity to reiterate our intentions and plans. We should reflect on progress made in the last 12/18 months and our achievements and plans for 2010/11. There will be an introduction section followed by workshops to provide feedback on particular areas.</p> <p>At HSP Board on 18th November there was a proposal re total place initiative. There are currently 13 pilots where all agencies look at single issues together. This gives better understanding of control, local resources and impact on outcomes. Fiona Johnstone asked how the group felt about having a focused event to test this process locally. This could be linked to a significant priority in 2010 and attach tangibility. The group were asked to contact Fiona Johnstone if they had any additional thoughts.</p>	All



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	<p>Fiona Johnstone asked for volunteers – these were Laura??, Diane Lloyd, Jane Trevor and Ann Gerrard.</p> <p>Diane Lloyd and Fiona Johnstone would discuss the matter further.</p>	FJ/DL
<p>7.</p>	<p>Health Partnership Performance Group Feedback: Jim Wilson advised meeting held on 11th November previous two meetings had not focused on performance management; at the last meeting reports were submitted. Capacity building project linked into N17 which links into third sector. This was chosen because there was concern over what the project did and its effectiveness. Work needed with voluntary groups to skill them up to PQASSO standard. Targets have all been met as set out in the business plan. Working with 4 groups to get to PQASSO standard. Good start/no overlap with commercial service – we will review in 12 months. Colette Walsh (Alcohol Lead) gave presentation to the group. They are developing performance management framework which will be shared with the group. The group understood targets and investments that were in place. This was a challenging target to met, however we are able to demonstrate plans are in place in order to work towards attaining results.</p> <p>Teenage pregnancy – Sue Forster submitted report and the early indications were that the trend seemed to be going in the right direction toward 2006 figures. A strategic group had been established with considerable investment. It was noted that the report was encouraging.</p> <p>The Q2 LA report was not available.</p> <p>Q&A - see sheet</p>	
<p>8.</p>	<p>HSPB Performance Management Framework – Mike Foy gave a presentation, which included:</p> <ul style="list-style-type: none"> ▪ Report and summary – need to understand whether figures are actual or estimated. ▪ Performance commentary. ▪ Summary of key activities. <p>Mike Foy asked whether exception report was still the approach that the group wanted. Jim Wilson agreed with exception reporting but advised we should also celebrate the successes.</p> <p>Mike Foy would like the Performance Subgroup to challenge the information that is available; if necessary people could attend the meeting to explain why targets had not been met.</p>	
<p>9.</p>	<p>Commissioning Group Feedback – Dave Sweeney advised the Commissioning Board had signed the agreed pathway to enable pilot services next year. Meeting with Mike Treharne and currently awaiting further piece of information.</p>	
<p>10.</p>	<p>CAA – Fiona Johnstone advised the formal report will be published on 10th December; she had seen the draft report from CAA and in terms of this</p>	



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	<p>particular partnership there were two areas of concern – Health Inequalities and Teenage Pregnancy. The red flag had been removed from Health Inequalities but it remains an area of concern. Teenage pregnancy is also an area of concern. The opportunity should be taken to promote the work that we are doing. Fiona Johnstone to contact Helen ?, Lead for LSP to see how we can help.</p>	FJ
11.	<p>SSP Chairs Meeting Feedback – Fiona Johnstone advised Performance framework, funding and WNF had been discussed. We needed to ensure that we spent the allocation given and this should be performance monitored.</p> <p>LSP had an away day planned for January. There will be a half day development session around three workshops –</p> <p>Improving Governance Improving Partnership working Token Place approach</p> <p>Fiona Johnstone to circulate SSP report for information.</p>	FJ
12.	<p>LPSA 2 Reward Grant – Diane Lloyd tabled the report and advised the grant was attached to targets. The Government will pay reward grants on targets achieved. The report had been tabled at the Halton Strategic Partnership Board, some of the targets had been achieved, however we await further information. The reward grant would be used across LSP areas. LSP had requested SSP's to provide proposals against reward grants before 5th January 2010.</p> <p>Due to the group not meeting until 14th January Fiona Johnstone proposed the group put forward what the funds should be allocated against via email. If no proposals were received she would like the decision to take place within the Commissioning group; if no response she would take this as acceptable.</p>	All
13.	<p>AOB</p> <ul style="list-style-type: none"> ▪ 2010 Meeting dates – Diane Lloyd advised meetings would be held in the Municipal offices. ▪ Jane Trevor advised she had a new role of Mental Health Coordinator at Job Centre Plus. The role will develop partnership with key stakeholders to promote services available for people with mental health conditions and to help them get back into the workplace. Ellen Cargill asked if someone could come along and talk to a group she was involved with. Dave Sweeney asked Jane Trevor if she would like to attend a Mental Health Implementation Team meeting. ▪ Diane Lloyd tabled an email from Janet Dunn which gave an update on Falls Strategy. She would be invited to attend the February meeting to discuss some of the issues. ▪ Health Summit 14th January – Jim Wilson advised a flyer should be sent out as soon as possible. 	DL
10.	<p>Date and time of next meeting: 4th February at 10 am, Conference Room 2 Municipal Building</p>	



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Action Summary – previous meetings

Reference	On Whom	Action	Status / Update
19/11/09 3	Fiona Johnstone	Tribal Review Final report to be circulated	
19/11/09 5	Dave Sweeney	Circulate presentation	
19/11/09 6	All Fiona Johnstone/ Diane Lloyd	Total price initiative – focused event – advise Fiona Johnstone. Volunteers –to discuss.	
19/11/09 10	Fiona Johnstone	To contact Helen ?, Lead for LSP	
19/11/09 11	Fiona Johnston	To circulate SSP report.	
19/11/09 12	All	Proposals for allocation of funds.	
19/11/09 13	Diane Lloyd	Invite Janet Dunn to February meeting	